

RE-TENDER DOCUMENT

FOR

Dedicated Web server Hosting and Maintenance Services

(Single stage two envelopes procedure)



Bid Opening Date: 28/10/2020

Abdul Wali Khan University, Mardan, Khyber Pakhtunkhwa

Check list		
S.no	Attach Documents	✓ / x
1	Tender document are enclosed in technical bid	
2	Tender document are signed and stamped.	
3	Non-black listed certificate has been enclosed in technical bid	
4	NTN certificate has been enclosed in technical bid	
5	KPRA Registration Certificate has been enclosed (in case of Services)	
6	An affidavit that CDR has been enclosed in Technical bid.	
7	Quotation/offer and call deposit has been enclosed in financial bid.	

1. GENERAL

- i. Any tender without earnest money will not be accepted.
- ii. Conditional / incomplete / overwritten bid will not be accepted.
- iii. The prices quoted must be valid for 180 days from the date of tender opening.
- iv. Telephonic / telexed / faxed / telegraphic quotations will not be entertained.
- v. The bid must accompany the following:
 - Firm registration Certificate with the Federal / Provincial Government
 - National Tax Number
 - Sales Tax Registration Certificate Number.
 - Registration with Khyber Pakhtunkhuwa Revenue Authority(KPRA)
 - Certificate to the effect that they never been blacklisted by any Government / Semi Government Organization.

2. SCOPE OF SERVICES

The bidder shall fulfill the criteria given in Annex -1

The bidder shall provide as per specifications given in the attached Annex-2.

3. BID PRICE

The bidder shall indicate in his offer, list of services with prescribed specifications, the unit prices and total bid prices. Prices should be quoted yearly. Taxes levied by the Government, if any, shall be recoverable from the bidder as per rules.

4. CURRENCY OF BID

The prices should be quoted in Pakistani Rupees.

5. BID VALIDITY

The bid should remain valid and open for acceptance of the purchase for a period of 180 days from the date of opening of bids.

6. EARNEST MONEY/BID SECURITY

The bidders shall furnish, as part of his bid, earnest money equal to 2% of the quoted price with their offer in form of demand draft / Pay order in favour of Treasurer, Abdul Wali Khan University, Mardan, issued by a Pakistani scheduled Bank or branch of a Foreign Bank operating in Pakistan. The demand draft / pay order shall be returned to the unsuccessful bidders on their written request as early as possible. The earnest money will be forfeited if a bidder shows his inability for supply of the items due to any reason for which order has been placed on him.

The earnest money shall be released after upon successful supply and subsequent inspection report of the Inspection Committee.

8. SIGNING OF BIDS

The bidder signing the bid shall initially sign and stamp all the pages of the bid documents. That shall be the essence of the contract.

9. DEADLINE FOR SUBMISSION OF BIDS

All bids must reach and be received by the Procurement Office Abdul Wali Khan University Mardan, on or before the prescribed deadline October 28, 2020 at 11:00 Hrs. The bids will be opened at 12:00 Hrs on October 28, 2020 in the conference room of AWKUM garden Campus in presence of the bidders or their authorized representative.

10. LATE BIDS

Any bid received after the prescribed deadline shall be returned unopened to the bidders.

11. UNIVERSITY'S RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS

AWKUM reserves its right to accept or reject any or all tenders without assigning any reason thereof and is not bound to accept the lowest tender either. No claim, as such would be entertained on this account, and will be unchallengeable in any court of law.

12. CANVASSING

Unsolicited advice / clarifications and any personal approaches at any stage of evaluations of bids are strictly prohibited and may lead to disqualification.

13. GUARANTEE/WARRANTY

The firm shall furnish one-year guarantee for all the above-mentioned services. In case of defect in any services the firm shall repair / replace it free of cost within a day, otherwise the firm will return the entire paid amount to Abdul Wali Khan University Mardan immediately.

14. TAXES

All government taxes shall be deducted at source according to the relevant rules.

15. TECHNICAL SPECIFICATIONS

The university shall have the power to order at any time, the removing of any service or work executed which is not in accordance with the contract / technical specification. In case of default by the contractor to carry out such orders, the university shall have the power to have such services removed and re-executed through other arrangements at the sole risk, cost and responsibility of the firm.

16. RESPONSIBILITY AGAINST DAMAGES

Before and upto the whole of the services are handed over to the university and a proper completion certificate thereof obtained by the firm, the firm shall be responsible for all or any damage caused to the services through accident, improper handling or any other cause and shall be replaced by the firm upto the full satisfaction of Competent Authority.

17. MODE OF PAYMENT

- a. No advance payment will be made as per Government rules.**
- b. 90% payment will be made to firm after inspection of services by a committee of experts constituted by the university if found in order in all respects after the successful and complete functioning of the services and remaining 10% will be kept as performance guarantee for one year and will be released after one year from the date of satisfactory use of services.

18. AWARD CRITERIA

Technically qualified and successful bidding firm/vendor will be evaluated in the light of all pre-conditions, necessary requisites and shall be selected on lowest cost quoted as per rules and fulfilling all codal formalities.

19. SUPPLY/DELIVERY OF SERVICE OR GOODS TIME PERIOD.

The successful bidder shall ensure the provision of services / goods within thirty days (30) of the award of contract/Supply Order.

19. DELIVERY OF GOODS/ITEMS

The contractor shall make delivery of the items within 90 days from the date of issuance of supply order. A penalty of 0.5% of total cost of order can be imposed per day up to 10 days for delay on the part of contractor. A penalty of 1.0% of total cost will be imposed per day for delay beyond 10 days. The delivery of items shall be made at store purchase section, procurement office, AWKUM or as specified by AWKUM at the time of delivery. No separate payment shall be made in this regard.

21. VARIATION IN THE SCOPE OF WORK

AWKUM reserves the right the scope of work/services without change in the cost of services/ goods

22. CONTRACT/AGREEMENT

The contract shall be signed initially for a period of one year that may be extended upon satisfactory performance by the firm and needs of AWKUM as per rules.

23. Tender/Bidding documents shall be the essence of contract. (Sample is given in Annex III)

Annex -I

S#	Description	Compliance (Please tick)		Evidence Provided (Please tick)		Please attach evidences as appendix
		Yes	No	Yes	No	
1	Bidder must have its own datacenter along with scribbles within Pakistan from where the services are to be offered.					Appendix - A
2	Bidder should be ISO certified					Appendix - B
3	Bidder should submit data protection certificate					Appendix - C
4	Bidder must be a registered Tax Payer for at least last 3 (three) years and must appear on the Active Taxpayer List.					Appendix - D
5	Bidder must be a valid company to offer the required services. (SECP/PTA or any other supporting document)					Appendix - E
6	Bidder must have provisioned, supported and managed at least 05 projects of similar nature during last 3 years.					Appendix - F
7	Bidder must have certified skilled resources, especially for open source Email service and Web hosting installation, configuration, security controls, 24/7 support.					Appendix - G
8	Bidder must provide at least 2 existing customer references where similar services are provided in past 3 year.					Appendix - H

Annex - II

Server Specification

S. No	Service /Item	Specifications	Availability	
			Yes	No
1	Dedicated Server	Intel(R) Xeon(R) Minimum 3.0 GHz 24 Core Processor Total RAM size: 64GB-128GB Total Hard-drive: 2 x 01TB SSD Backup Hard Disk: 2TB Port Speed 10 Gbps RAID Array (RAID 1)		
	Dedicated IPs	05 numbers		
	DDoS Protection	Protection From Denial of Service Attacks through advanced screening technology		
	Bandwidth	Unmetered		
	cPanel	Server license (100 accounts)		
	WHM	Admin panel		
	CDN	Content Delivery Network		
	Operating System	CentOS 7.x and above		
	JetBackup	Customizable backup jobs with account filters		
	Imunify360	Complete protection against attacks		
Litespeed software				
Softaculous	one click installer			

	SSL	for server and domains		
	Server Management	Fully Managed		
	Complete Setup	Transfer of all domains from current to new server		
		DNS/Nameserver setup Email settings		
2	Software & LMS Support	Server must support AWKUM LMS with 25-30,000 online students and faculty		

AGREEMENT DEED SAMPLE (ANNEX-III)

Agreement Deed

1. We Abdul Wali Khan University Mardan (Party –I) and Firm Name M/s (Party – II) _____ hereby agreed as under:
2. Party II will supply the items against supply Order No. _____ Dated _____ as per quoted specifications.
3. Party II will be responsible for guarantee /warrantee of supplied items up to _____. In case of defect in any item the supplier shall repair/replace it free of cost within four weeks, otherwise the supplier will return the entire paid amount to Abdul Wali khan University Mardan.
4. If any over pricing or low specification is found at any stage, the party – II will be responsible for recovery/rectification.
5. Party II will be responsible for transportation charges of supply on their own expenses.
6. 90 % percent payment will be made to supplier after inspection of supplied items by committee of expert constituted by the University if found in all respects after the successful and complete supply of items while the remaining ten percent will be kept as performance guarantee for _____.
7. All taxes will be deducted as per University/FBR rules.
8. All payments will be in Pak rupees (through cross cheque).
9. No partial payment will be made.
10. If the firm failed in supply of items in response of supply order issued the call Deposit of the firm of said tender will be forfeited.
11. Bidding documents shall serve as essence of contract.

Firm Owner /authorized
Countersigned by Registrar
Representative Signature & Stamp
CNIC _____

Procurement officer
Abdul Wali Khan University, Mardan

Countersigned by Registrar
Abdul Wali Khan University, Mardan

Witness 1

Name _____
F/N _____
CNIC _____

Signature _____

Witness 2

Name _____
F/N _____
CNIC _____

Signature _____