



OFFICE OF THE CONTROLLER OF EXAMINATIONS
ABDUL WALI KHAN UNIVERSITY, MARDAN
APPLICATION FORM FOR RE-TOTALING OF ANSWER BOOKS & GRACE
BA, B.Sc, B.COM, MA, MSc., M.Com, B.ED

RE-TOTALING Fee RS.1250 / PER SCRIPT

For BA the fee for one paper is Rs.1250/-
For BSc the fee A and B is Rs.2500/-
And C and D paper is Rs.2500/-

Roll No. _____

Tick only one Box for

Grace:

Division:

Re-totaling:

COLLEGE NAME OR Center Name & NO: _____

Fill in this form legibly in **CAPITAL BLOCK LETTERS** in your own handwriting. Incomplete Form or Form containing incorrect information will not be entertained.

Name of Candidate (in Capital Block Letters): _____

Father Name (in Capital Block Letters): _____

Cell No: _____

Subject(s) Paper(s), which are desired to be-Retotaled:

| S.NO | SUBJECT | PAPER NAME | MARKS OBTAINED | THEORY MARKS |
|------|---------|------------|----------------|--------------|
| 1- | | | | |
| 2- | | | | |
| 3- | | | | |
| 4- | | | | |
| 5- | | | | |

Fee of Rs _____ Bank Receipt No _____

Deposited vide University /UBL Bank, University Branch Main Campus for the purpose of Re-totaling of Answer books.

Note: No Bank Draft will be accepted for Re-Totaling.

Justification for Re-totaling:

Note:

1. Re-totaling is allowed within a period of **Twenty One (21) days** after the declaration of result.
2. No Re-totaling is allowed for the Practical/Viva Voce /Project/Thesis Examinations.
3. Re-totaling is only allowed who fails by **NOT MORE THAN FIVE (5) MARKS (ONLY IN BA/BSC PART SECOND)**.
4. In Islamiyat (Compulsory) RE-Totaling is allowed who failed **BY NOT MORE THAN 3 MARKS** and in Pakistan Studies Re-totaling is allowed who failed **BY NOT MORE THAN 2 MARKS**.
5. **FROM SECOND TO 1st division and From 3rd Division to SECOND and FAIL IN AGGREGATE ONLY FIVE (05) MARKS ALLOWED.**
6. YOU MAY INQUIRE FROM THE Secrecy Section, using " Problem Slip" if you not receive reply in month time.
7. ATTACHED BOTH PART, S DMC, S BA, BSC & B.COM 3RD & 4TH & FOR MA, MSC , M.COM PREVIOUS & FINAL.

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FOR STUDENT RECORD FILL BY STUDENT IN H/S/HER OWN HAND WRITING.

R.NO: _____ PART: _____

NAME _____ F/NAME: _____

NOTE:

MUST PROVIDE ORIGINAL DMC, CNIC & THIS SLIP WHEN RECIVING DMC OF GRACE MARKS FROM EXAMINATION SECTION.

FORM RECEIVING DATE: _____

Signature & stamp of concerned officer