Self Assessment Procedure

1. QEC initiates SA through the dean one semester prior to the assessment.
2. Department forms the PT that will be responsible for preparing SAR.
3. QEC reviews the Documentations within one month.
4. QEC plans and fixes AT visit.
5. The AT conducts assessment and presents its findings to QEC, Dean, PT and dept. faculty.
6. The QEC submits an executive summary to the Vice Chancellor/Rector.
7. Departments presents implementation plan as in table A.2.
8. Follow up of the implementation plan by QEC.

Legend
- QEC: Quality Enhancement Cell
- PT: Program Team
- SA: Self Assessment
- SAR: Self Assessment Report
- AT: Assessment Team